

SELECTION OF STUDENT REPRESENTATIVE TO THE BOARD OF EDUCATION ADMINISTRATIVE RULE

1. Students selected from the Evansville High School to be the student representative or the student alternate representative to the Board of Education, henceforth referred to as the representative or alternate respectively, shall be selected at large from all full time high school students. Although selected from the high school, the representative will represent students in all District schools. If no appropriate candidate comes forward, a student council representative should submit a monthly report to the building principal who will present to the Board.
2. The term of office shall be from September through June. Selection shall occur during the spring.
3. The representative and/or alternate serve as liaison to the Student Council and other representative groups of the student body, administration, and/or the Board of Education.
4. If concerns arise regarding the student representative's performance of designated responsibilities, the high school principal and/or district administrator will meet with the representative to discuss these concerns and develop a plan for improvement if necessary. If the concerns continue, the Representative Selection Committee may convene to discuss these concerns with the representative. If deemed necessary, the Selection Committee can remove the representative from the position by a simple majority vote.
5. In instances when the representative is unable to fulfill the responsibilities of the position, the alternate shall assume the duties of the student representative to the Board of Education.

RESPONSIBILITIES OF STUDENT REPRESENTATIVE TO THE SCHOOL BOARD

1. Review Board of Education meeting materials which are delivered prior to all regular Board meetings.
2. Participate in discussions at all regular, open session board meetings in the manner determined by the Board. The representative may neither make motions nor vote.
3. Present a student representative report at regular board meetings. Guidelines for the report are the following: report is no longer than five minutes in length, current topics of discussion at student council meetings or other representative groups of the student body, current examples of student participation in decision making, and student successes in all areas of district schools. Cautions for the report are that the Board is limited by open meeting laws in responding to it.

4. Report back to the student council or other representative group of the student body on a regular basis throughout the year.
5. Provide a year-end report.

To be selected, a student must:

- A. Be informed and commit to fulfillment of the designated responsibilities.
- B. File nomination papers which have 25 student signatures, two teacher signatures, and parent approval to the principal by the established deadline.
- C. Respond to questions prepared by the Selection Committee. The written responses need to be submitted to the principal by the established deadline.
- D. Interview for the position with the Selection Committee comprised of the following: 4 students (one each from grades 9-12); 1 parent/guardian; 1 Board member or designee; 2 school staff members including a student council advisor; and a building principal.
- E. The Selection Committee shall select the student representative based upon the nomination papers, written responses, and interview. The Selection Committee will select the student representative and an alternate by consensus if possible. If consensus is not possible, then the representative and alternate will be determined by a simple majority vote of the committee before the October board meeting.
- F. If no more than two students apply, the principal shall appoint a student representative and an alternate. The representative will attend the first meeting in September.